

GOVERNMENT DEGREE COLLEGE TELKA, DISTRICT CHAMBA H.P.



AFFILIATED TO HIMACHAL PRADESH UNIVERSITY, SHIMLA

**At Telka, Sub-Tehsil Telka, District Chamba, Himachal Pradesh
176330**

Ph: 82191 23057, 94599 59651

Email : gctelka2017@gmail.com

www.gdctelka.ac.in

PROSPECTUS 2026-27

From Principal Desk.

Life is full of competition and education is effort for making an individual better adjusted to lead life. All of you are brainful of possibilities. Only need is to exploit your latent talent to shape your future.

I congratulate you for joining Government College Telka, established in the year 2017. Recognized as a trendsetter and a symbol of nonpareil quality of education, GC Telka has attained ever-new and much-coveted heights in the realm of value-based quality education.

A distinctive and rather unparalleled trait of our college is its creative teaching- learning atmosphere enriched with artistic ambiance and personalized, student-centric education of global dimensions. With highly qualified teaching faculty, library with gamut of rare books and fragrance of the richness of our culture, Government College Telka stands towering above all the other educational institutions of the region, very true to its motto "Learn, Grow, Succeed" Keeping abreast of the ultra-modern pace of the contemporary times, the courses ranging from Arts & Commerce are part of the same institute.

Warm welcome to the new academic session 2026-27.

God Bless!

Dr. Virender Singh

Officiating Principal GDC Telka



Schedule of Admission/Teaching/Examination and Vacation for the Academic Session 2025-26 onwards in r/o all Govt./Private/GIA Degree/ Sanskrit Colleges affiliated to HPU/SPU

Sr. No.	Particulars	Period	Days
	Submission of admission forms	01 June to 19 June	19
	Pre-admission counselling of students	12 June to 19 June	08
	Display of 1 st Merit List (UG 1 st year students)	20 June up to 05:00 PM	
	Fee to be deposited	21 June to 23 June	03
	Display of 2 nd Merit List	24 June up to 03:00 PM	
	Fee to be deposited	25 June to 27 June	03
	Orientation for 1 st Year Students	28-30 June	03
	Admission of other UG classes on Roll On Basis	01 June to 19 June	19
	Fee to be deposited	12 June to 23 June	12
	Post admission counselling, online submission of scholarship forms and student feedback	24 June to 30 June	07
	Regular Teaching	01 July to 15 March of next year excluding vacation period	
		Total Teaching Days	>180
	8. Annual Practical Examinations/ Remedial/ Need Based Classes/ Self-study by students	16 March to 25 March	
	9. Theory Examinations	26 March to 10 May	
	10. Evaluation of answer scripts	07 April to 17 May	
	11. Results of all UG Classes	up to 30 June	
	12. Result of re-evaluation	up to 20 August	
	13. Supplementary Examinations	September	
	14. Result of Supplementary Examination	October	
	Festival Break	2 days before and 2 days after Diwali	=05
	Winter Vacation	01 January to 04 February	=35
	Summer Vacation	18 May to 11 June	=25
		Total Vacation period	=65

Note: -If any activity of Admission Process falls (starts) on a Gazetted Holiday/Sunday in ibid schedule, it will be shifted to next working day. However, adjustment on this account will be made by curtailing orientation/ post-admission counselling period accordingly.



1. About Government Degree College Telka

Telka is a locality in Churah, Chamba, Himachal Pradesh and has an elevation of 1,743 metres. Telka is situated nearby to the hamlet Samādh, as well as near the locality Shiliūnd. Telka is a subdivision located in the Chamba District of Himachal Pradesh, India.

We believe that education is not just about acquiring Knowledge, but about developing character and preparing for life. We are proud to be a community of learners, where students, faculty and staff work together to create a supportive and inclusive atmosphere.

Govt. Degree College Telka offers B.A., and B.Com. as undergraduate degree. Most of the students are from rural and tribal areas and more than 80% are girls. The college has a career guidance and counselling cell that provides updated information to the students about various opportunities open to them in the competitive world. This cell is providing platform to learn how to prepare for the competitive examinations to all the students. All teachers are organizing different on-line as well as off-line programs to their students and also organizing career counselling lectures and preparing them for the modern competitive world.

In order to spread AIDS awareness among youth and society, the college is running Red Ribbon Club. The college also has a unit of Rover and Ranger which is doing a commendable job in generating a sense of service above self. The college also provides opportunities to students to excel in games, sports and cultural activities.

The Parent-Teacher Association (PTA), and College Students Central Association (CSCA) are integral part of this institution which acts like a bridge between college administration, students and society for the overall development of the institution. The Internal Quality Assurance Cell (IQAC) of the college is making sincere efforts to enhance the quality of education and infrastructure as per the guidelines of UGC and NAAC.

2. Teaching Staff

FACULTY OF COMMERCE



Dr. Virender Singh

Assistant Professor
(Commerce)



Assistant Professor
(Commerce)

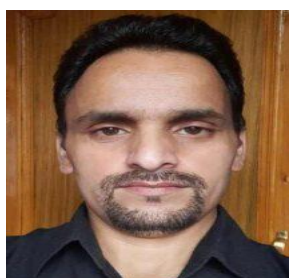
FACULTY OF ARTS

Department of Economics



Assistant Professor

Department of Political Science



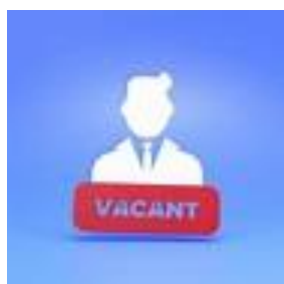
Dr. Kehar Singh
Assistant Professor

Department of English



Rahul Kanwar
Assistant Professor

Department of History



Assistant Professor

Department of Hindi



Assistant Professor

3. Administrative Staff

Principal	Vacant
Superintendent Gr.-II	Vacant
Senior Assistant	Vacant
JOA IT	Meera Kumari
JOA IT	Eena Kumari
Assistant Librarian	Vacant
Peon Cum Chowkidar	Meemo Devi
Peon Cum Chowkidar	Dum Ram
Peon Cum Chowkidar	Bhoti
Peon Cum Chowkidar	Sumitra
Daily wage	Binta

4. Govt. Degree College Telka

Various Committees in the college for the session 2026-27.

- 1. Admission Guidance and Counselling Committee:**
 - Dr. Kehar Singh (Convener)
 - Mr. Rahul Kanwar
 - Mr. Rahul Mehra
- 2. Admission Withdrawal Committee**
 - Dr. Kehar Singh (Convener)
 - Mr. Rahul Kanwar
 - Mr. Rahul Mehra
- 3. Time Table Incharge:**
 - Dr. Kehar Singh (Convener)
- Mr. Rahul Kanwar
 - Mr. Rahul Mehra
- 4. Anti- Ragging Committee:-**
 - Dr. Kehar Singh (Convener)
 - Mr. Rahul Kanwar
 - Mr. Rahul Mehra
- 5. Discipline Committee:-**
 - Dr. Kehar Singh (Convener)
 - Mr. Rahul Kanwar
 - Mr. Rahul Mehra

6. **NAAC Committee:**
 - Dr. Kehar Singh (NAAC Co-ordinator)
 - Mr. Rahul Kanwar
 - Mr. Rahul Mehra
7. **Women cell cum complaint committee to prevent Sexual Harassment of Women**
 - Miss Meera Kumari (Chairperson)
 - Mrs. Eena Kumari
 - Smt. Meemo Devi
 - Two Best Rangers
8. **Rover & Ranger Committee:-**
 - Dr. Kehar Singh (Rover Incharge)
 - (Ranger Incharge)
9. **Sports Committee:-**
 - Mr. Rahul Kanwar (Incharge)
 - Mr. Rahul Mehra
10. **Aishe :-**
 - Dr. Kehar Singh (Nodal Officer)
 - Mr. Rahul Kanwar
 - Mr. Rahul Mehra
11. **Scholarship Committee:-**
 - Dr. Virender Singh (HOI)
 - Dr. Kehar Singh (Nodal Officer)
 - Mr. Rahul Kanwar
 - Mr. Rahul Mehra
12. **Mid- term Examination and academic record maintenance Committee:-**
 - Dr. Kehar Singh (Convener)
 - Mr. Rahul Kanwar
 - Mr. Rahul Mehra
13. **Library:-**
 - Mr. Rahul Kanwar(Incharge)
 - Mr. Rahul Mehra
14. **Career Guidance, Counselling and Placement Cell**
 - Dr. Virender Singh (Convener)
 - Dr. Kehar Singh
 - Mr. Rahul Kanwar
 - Mr. Rahul Mehra
15. **Road Safety Club**
 - Mr. Rahul Kanwar (Incharge)
 - Miss Meera Kumari (Account Dealing)
16. **Red Ribbon Club :-**
 - Dr. Virender Singh (Incharge)
- Miss Meera Kumari (Account Dealing)
17. **Annual Report Committee**
 - Dr. Kehar Singh (Convener)
 - Mr. Rahul Kanwar
 - Mr. Rahul Mehra
18. **College Purchase and GeMCommittee:-**
 - Dr. Kehar Singh (Convener)
 - Mr. Rahul Kanwar
 - Miss Meera Kumari
 - Mrs. Eena Kumari
18. **Energy Saving and Resource Management Committee**
 - Dr. Kehar Singh (Convener)
 - Mr. Rahul Kanwar
 - Mr. Rahul Mehra
19. **Cleanliness Committee:-**
 - Dr. Kehar Singh (Convener)
 - Mr. Rahul Kanwar
 - Mr. Rahul Mehra
20. **Eco Club:-**
 - Mr. Rahul Mehra(Convener)
 - Mr. Rahul Kanwar
21. **Academic Bank of Credit**
 - Mr. Rahul Mehra (Nodal Officer ABC's)
 - Mrs. Eena Kumari
22. **College Advisory Committee**
 - Dr. Virender Singh (Convener)
 - Dr. Kehar Singh
 - Mr. Rahul Kanwar
 - Mr. Rahul Mehra
23. **Internal Quality Assurance Cell (IQAC)**
 - Dr. Virender Singh (Convener)
 - Dr. Kehar Singh (Co-ordinator)
 - Mr. Rahul Kanwar
 - Mr. Rahul Mehra
24. **Self Assessment Report Committee:-**
 - Dr. Kehar Singh (Convener)
 - Mr. Rahul Kanwar
 - Mr. Rahul Mehra
25. **Inspection Committee:-**
 - Dr. Virender Singh (Convener)
 - Dr. Kehar Singh
 - Mr. Rahul Kanwar
 - Mr. Rahul Mehra

- 26. Anti Ragging Committee:-**
- Dr. Kehar Singh (Convener)
 - Mr. Rahul Kanwar
 - Mr. Rahul Mehra
- 27. College Grievances Redredssal Cell**
- Dr. Kehar Singh (Convener)
 - Mr. Rahul Kanwar
 - Mr. Rahul Mehra
 - CSCA President
- 28. Anti Drug Squad**
- Dr. Kehar Singh (Convener)
 - Mr. Rahul Kanwar
 - Mr. Rahul Mehra
- 29. Legal Aid Committee:-**
- Dr. Kehar Singh (Convener)
 - Mr. Rahul Kanwar
 - Mr. Rahul Mehra
- 30. Internal Complaint Committee:**
- Dr. Virender Singh (Convener)
 - Dr. Kehar Singh
 - Mr. Rahul Kanwar
 - Mr. Rahul Mehra
- 31. Hygiene Awareness and Maintenance Committee:-**
- Mr. Rahul Kanwar (Convener)
 - Mr. Rahul Mehra
- 32. HPU Sports and youth Festival**
- Dr. Kehar Singh (Convener)
 - Mr. Rahul Kanwar
 - Mr. Rahul Mehra
- 33. Annual Report Committee:-**
- Dr. Kehar Singh (Convener)
 - Mr. Rahul Kanwar
 - Mr. Rahul Mehra
 - Miss Meera Kumari
 - Mrs. Eena Kumari
- 34. College Magazine Committee:-**
- Dr. Kehar Singh (Convener)
 - Mr. Rahul Kanwar
 - Mr. Rahul Mehra
- 35. CSCA Advisory Committee:-**
- Dr. Kehar Singh (Convener)
 - Mr. Rahul Kanwar
 - Mr. Rahul Mehra
 - Mrs. Eena Kumari
- 36. Equity Initiative Cell to Promotes fairness & equal opportunities for all students & Staff, Gender equality , disability & Other discrimination.**
- Dr. Kehar Singh (Convener)
 - Mr. Rahul Kanwar
 - Mr. Rahul Mehra
- 37. Library Advisory Committee:-**
- Dr. Kehar Singh (Convener)
 - Mr. Rahul Kanwar
 - Mr. Rahul Mehra
 - CSCA President
- 38. Campus Beatification& Landscaping Committee:-**
- Mr. Rahul Kanwar(Convener)
 - Mr. Rahul Mehra
 - CSCA President
- 39. Finance Committee:-**
- Dr. Kehar Singh (Convener)
 - Mr. Rahul Kanwar
 - Mr. Rahul Mehra
 - Miss. Meera Kumari
 - Mrs. Eena Kumari
- 40. Prize Distribution Committee:-**
- Dr. Kehar Singh (Convener)
 - Mr. Rahul Kanwar
 - Mr. Rahul Mehra
- 41. College website maintenance and digital display Committee:-**
- Dr. Kehar Singh (Convener)
 - Mr. Rahul Kanwar
 - Mr. Rahul Mehra
 - Miss. Meera Kumari
 - Mrs. Eena Kumari
- 42. Press and media Committee:-**
- Dr. Kehar Singh (Convener)
 - Mr. Rahul Kanwar
 - Mr. Rahul Mehra
- 43. First Aid Committee:-**
- Dr. Kehar Singh (Convener)
 - Mr. Rahul Kanwar
 - Mr. Rahul Mehra
- 44. Disaster management Committee:-**
- Mr. Rahul Mehra(Convener)
 - Mr. Rahul Kanwar
- 45. SVEEP/Electoral literacy club:-**
- Dr. Kehar Singh (Nodal Office)

46. Prospects Committee:-

- Dr. Kehar Singh (Convener)
- Mr. Rahul Kanwar
- Mr. Rahul Mehra
- Miss. Meera Kumari
- Mrs. Eena Kumari

47. Monitoring cell on ragging (orientation Program, Counselling session etc.):-

- Dr. Kehar Singh (Convener)

- Mr. Rahul Kanwar
- Mr. Rahul Mehra

48. Estate Committee (Electricity, Water related and other minor works)

- Dr. Kehar Singh (Convener)
- Mr. Rahul Kanwar
- Mr. Rahul Mehra
- Miss Meera Kumari

5. List of Programs

- I. Bachelor of Arts (Major:English/Hindi/Economics/History/PoliticalScience)
- II. Bachelor of Commerce

Upper Age Limit for UG Degree Programs

25 years for girls and 23 years for boys as on June 1, 2026, for admission in 1st Year of UG Degree Programs.

The Vice Chancellor, HPU may in exceptional cases/ circumstances, to be recorded in writing, give relaxation in age up to maximum of six month to any candidate. All such cases of age relaxation of up to six months may be granted admission provisionally by the principal and a consolidated list of all such cases will be sent for approval of the Vice-Chancellor by 31st October of every academic year.

Relaxation in upper age limit is also admissible to physically challenged candidates.

6. IMPORTANT DOCUMENTS REQUIRED:-**Documents to be submitted for admission to 1st Semester**

- I. Matriculation and 10+2 Examination Marks sheet issued by a recognized Board.
- II. Passport-size photographs.
- III. Character certificate from the Head of the institution last attended or a character certificate issued by the Gazetted officer/PanchayatPradhan in the case of private candidate.
- IV. The character certificate should have been issued within the last 6 months on the date of submission of admission form.
- V. Candidate who has passed +2 from a board other than H.P. Board of school Education ICSE/CBSE must submit equivalence eligibility certificate from HP Board/ HPU.
- VI. Migration Certificate in original is to be enclosed later on with the H.P.U. Registration form and not with the admission form. Photocopy of migration certificate should be enclosed with the admission form.
- VII. Attested copies of the certificate of ST/SC from Magistrate class-I for seeking relaxation in age and benefit of reservation in the respective category.
- VIII. Attested copy of certificate issued by competent authority for availing benefit of reservation in the category concerned.
- IX. Any gap (latest) in the academic career of an applicant must be supported by a documentary evidence/affidavit as the proof of his/her activities during the period of gap.
- X. Attested copy of Bonafide Himachali Certificate for the exemption of tuition Fee. (For Girls candidates only) to be attached with the admission form at the time of verification of certificates
- XI. Copy of Aadhar card
- XII. APAAR (Automated Permanent Academic Account Registry) Certificate.
- XIII. Documents scanned should be of high quality to enable eligible printing. Ineligible scanning by mobile will be rejected.

Note

Admission without any of the above documents shall be purely provisional and at the candidate's own risk. The candidate is further advised to produce her/his original certificates at the time of final physical verification of certificates by the committee.

B.A. /B. Com – 2nd and 3rd Year

Admission to the 2nd and 3rd year undergraduate course will be made on roll basis according to the orders of the directorate of higher education, Shimla time to time. Students seeking admission in higher class should have completed the previous class and appeared in the examination. Students are required to submit the required fees after uploading the following documents.

- Submit Admit card of previous examination
- Submit grade card of previous class

7. Choice Based Credit System

The choice-based credit system (CBCS), under *Rashtriya Uchhatar Siksha Abhiyan* (RUSA) was adopted for undergraduate courses in 2013-14 as per the guidelines of the Government of Himachal Pradesh and amended time to time. The present annual CBCS system offers; ***Core Courses, Skill Enhancement Courses and Ability Enhancement Courses***. CBCS is based on the *Continuous and Comprehensive Evaluation* consisting of Internal Assessment (Mid-term Test, Assignment and Attendance), Practical and Term-end Examinations as per detail shown in following table.

Subject	Internal Assessment (Marks)	Practical (Marks)	Term End (Marks)	Total (Marks)
Practical Subject	Mid Term Test =15 Assignment = 10 Attendance = 05	20	50	100
	Total =30			
Non Practical Subject	Mid Term Test =15 Marks Assignment = 10 Marks Attendance = 05 Marks	70	100
	Total =30			

8. Under NEP (New Education Policy)

UG Degree Programmes

The UGC-CCFUGP: 3.2.3 offers various undergraduate degree programmes for students to choose from. The different UG Degree programmes are:

i. UG Degree Programmes with Single Major: A student must secure a minimum of 50% credits in the major discipline for a 3-year/4-year UG Degree to be awarded a single major.

For example:

In a 3-year UG programme, the total number of credits to be earned is 128; a student of History with 64 credits will be awarded a Bachelor of Arts in History with a single major.

Similarly, in a 4-year UG programme, the total number of credits to be earned is 168; a student of History with a minimum of 84 credits will be awarded a Bachelor of Arts (Honours or Honours with Research) in History with a single Major.

ii. UG Degree Programmes with Double Major: A student must secure a minimum of 40% credits in the second major discipline for the 3-year/4-year UG degree to be awarded a double major.

iii. Interdisciplinary Undergraduate Programmes: The credits for core courses shall be distributed among the constituent disciplines/subjects to achieve core competence in the multidisciplinary programme.

For example:

A student opts for (a) Mathematics, (b) Statistics, and (c) Physics for a UG programme. The degree for such students will be a Bachelor of Physical Science, awarded after a 3-year undergraduate programme. For such a candidate, to pursue a degree in the fourth year, they shall have to choose only one of the disciplines (A, B or C) in which they have studied 6 DSCs and 5 DSEs in the first three years. The degree will be awarded a Bachelor of Physical Sciences (Honours or Honours with Research) in Physics (if chosen Physics) for a 4-year undergraduate programme.

iv. Multidisciplinary Undergraduate Programmes: For students pursuing a multidisciplinary programme of study, the credits for core courses will be distributed across various broad disciplines, including Life Sciences, Physical Sciences, Mathematical and Computer Sciences, Data Analysis, Social Sciences, and Humanities.

For example:

A student who opts for a UG programme in Life Sciences will have the total credits to core courses distributed across (a) Botany, (b) Zoology and (c) Human Biology disciplines. The Degree will be awarded as a Bachelor's in Life Sciences for a 3-year UG programme. For such a candidate, to pursue a Degree in the fourth year, he/she shall have to choose only one of the disciplines (either A, B or C) in which he/she has studied at least 6 DSCs and 5 DSEs of Core/Major courses in the first three years. The degree awarded will be Bachelor of Life Science (Honours/ or Honours with Research) in Botany (if chosen Botany) for a 4-year UG Programme.

v. Himachal Pradesh University shall offer following Apprenticeship Embedded Degree Programmes (AEDP) from academic session 2026-2027:

- a. **B. Com.** Banking, Financial Services and Insurance
- b. **B. Com.** E-Commerce
- c. **B. Com.** Retail Operations Management E-Commerce
- d. **B.Com.** Logistics
- e. **B.Com.** Human Resource Operations

8.1 At the initial stage of implementation of NEP 2020, students shall have the following Degree Options:

A. The 3-year UG Programme shall have two-degree options:

- i. Multidisciplinary/Interdisciplinary
- ii. Single Core Discipline (Major)

- The students shall declare their Major and Minor, finally, at the end of the second semester.
- In both cases, the requirements of core and common courses remain the same.

B. The Four-year UG Programme shall have two-degree options:

- i. Honours
- ii. Honours with Research

- Students with 3-year Degrees in the Multidisciplinary/Interdisciplinary programme will have to choose, in the fourth year, only one of the disciplines in which they have studied six DSCs and five DSEs in the first three years.
- Students with a 3-year undergraduate degree in a Single Core Discipline (Major) will pursue a fourth year in their Major discipline.

C. The other UG Programmes, including Double Major, will be initiated in a phased manner in due course of time.

9. Programme Components

Towards the attainment of holistic and multidisciplinary education, the HEI/College will offer courses from every Department before the commencement of each semester, listing the courses for Major, Minors, Discipline-

Specific Electives, Multidisciplinary Studies, Ability Enhancement, Skill Enhancement, and Value Addition, along with the offering departments and course in-charges. This will enable students to select the courses of their choice. The students will then choose the courses of their choice from the list being offered, taking into account the requirements outlined in the curriculum of the degree they are pursuing.

The entire 3-year/4-year UG programme curriculum is divided into two parts: (a) Core Courses and (b) Common Courses, which are described below.

A. List of Core Courses

The core courses comprise Discipline-Specific Core, Discipline-Specific Elective (DSE), and Minor courses. All core courses have a credit allocation of 4. Altogether, irrespective of any significant or minor options, a student will necessarily need to study 23 courses with a total credit allocation of 92 over a 3-year programme. The degrees relevant to the core courses will be awarded.

i. Major Courses

Courses offered by a particular department for own students. The minimum credit requirement for a Single Core Discipline (Major) over 3 years is 64, which translates to 16 courses, including 5 DSEs.

ii. Minor Courses

One of the Major courses offered by the Department shall be treated as a Minor for students of other departments. The department may also offer a separate course or repeat the same course(s) as a Minor for students of other departments. The minimum credit requirement for a Minor Course over 3 years is 24, which translates to 6 courses.

B. List of Common Courses

As the name suggests, these courses must be studied by all students in the 3-year or 4-year undergraduate programme. Together, the common courses have a credit allocation of 36, divided over five subdivisions.

i. Multidisciplinary Courses (MDC): Total Credits 9

Courses offered by a particular department shall be considered multidisciplinary for students of other departments. A student cannot opt for an MDC catering to their Core Courses (Major and Minor). The student should be motivated to opt for a different subject each semester.

ii. Ability Enhancement Course (AEC): Total Credits 8

Courses on Language and Communication Skills, viz. English, Hindi, and Sanskrit.

iii. Skill Enhancement Course(SEC): Total Credits 9

The HEI/College will identify the Skill Enhancement Courses to be offered in a semester, and students will choose the skill course of his/her choice from the courses offered.

iv. I/A/P/C/ (or Work-based Vocational Course*): Total credits 4

Internship/Apprenticeship/Minor Project/Community Outreach (I/A/P/C) or Work-based Vocational Courses are courses common to all students and will be carried out during the winter and summer terms/vacations. Although offered in the second semester, students may be encouraged to make their choice at the end of the first semester, allowing them to carry out activities during winter vacation as well.

*This course will not be offered in the first (beginning) academic session.

v) Value-Addition Course (VAC): Total 6 Credits

These are the course(s) common to all students to be offered as a VAC category in a particular semester. The HEI/College will assign one or more teachers to teach these courses as required, regardless of the teacher's background or qualifications.

10. New Programmes and Courses

Himachal Pradesh University may edit or deactivate any existing programmes/courses and offer new ones in the subsequent academic years. HPU enables affiliated colleges, institutions, councils, and other agencies to propose

new programmes and courses, which will be considered by relevant bodies in alignment with the National Higher Education Qualifications Framework (NHEQF) and the National Curriculum Framework (NCrF) guidelines.

11. Eligibility for the UG Programmes

- a. A student who has passed 12th standard or equivalent examination in any stream from a recognised institution (UGC-CCFUGP: 3.2.3).
- b. Admission to the 3-year/4-year UG programme will be based on the preference of the Major, if any. In case a student does not want to opt for any major in the 3-year programmes/they will be admitted based on their preferences for subject combinations.
- c. Admission to a discipline-specific course or major will be subject to the availability of the subject and the capacity of the college/department/centre.
- d. No student shall be eligible for admission to a Programme in any discipline unless s/he fulfils the prerequisites of courses as fixed by the university.

12. Reservation

The statutory reservation policy of the Government of Himachal Pradesh shall be followed in the selection of eligible candidates for admission.

13. Academic Bank of Credits (ABC)

The HPU-UGP is directly connected to the Academic Bank of Credit (ABC) as notified by the UGC. All credits a student earns at the end of an examination in HPU-UGP will be deposited in the ABC by the university. As such, a student under HPU-UGP must register for the ABC as notified by the regulatory agencies.

14. Duration for Award of UG Certificate, UG Diploma and Degree

The UG Programmes will be of either 3 or 4-year duration with appropriate certifications and exits, such as:

- I. UG Certificate after completing 1 year (2 semesters) of study in the chosen fields of study with 44 credits, including four credits in I/A/P/C/ or work-based vocational course(s) offered during winter/or summer term.
- II. UG Diploma after 2 years (4 semesters) of study with 86 credits.
- III. 3-Year Bachelor's Degree after successful completion of three years (6 semesters) with 128 credits.
- IV. 4-Year Bachelor's Degree (Honours) after successful completion of four years (eight semesters) with 168 credits.
- V. with a Research Project or Dissertation under the guidance of an eligible regular faculty member, securing 168 credits, out of which 12 credits will be for the Research Project or Dissertation.
- VI. Students will be permitted to take a break from the study during the period of study, but the total duration of completing the programme shall not exceed 7 years.

It should be noted that any certificate/diploma/degree is awarded only if the student clears (i.e., passes) all the required courses (papers) up to that point in time.

Note: College/CDOE/Department/Institutes/HPU-DES will decide whether to offer a 3-year or 4-year undergraduate programme before the academic session starts. However, the 4-Year Bachelor's Degree Programme may be considered a preferred option, as it would provide an opportunity to experience the full range of holistic and multidisciplinary education (vide UGC letter No. 27-3/2023 (CU) dated 28th March 2023).

15. Change of Programme

The students who wish to change programmes in the 2nd year (or third semester) shall be eligible only for the 3-year B.A. programme (Multidisciplinary), subject to availability of seats and the Major programme

in the College and earning of additional credits (8 each in each of the two core Major disciplines). Two courses of any one discipline studied in the first two semesters will be treated as a Minor. The remaining 16 credits shall be earned from a single Minor discipline.

16. Multiple Exits and Entries

As permissible under UGC Guidelines for Multiple Entry and Exit in Academic Programmes offered in Higher Education Institutions, students will be allowed to enter/re-enter in the odd semesters and exit after even semesters, provided that they fulfil the minimum requirements for entry and exit. For example, a student can exit a programme after one year and then re-enter the programme at a later time, continuing from where they left off. This process can be executed multiple times. However, entry into the programme is subject to the availability of positions at the institute/college at that time. However, an institution can increase the number of seats by ten per cent to accommodate students re-entering the programme or coming from a different institution. Besides, the following should apply:

- a.** A student will receive a certificate/diploma/degree upon exiting the HPU-UGP (depending on the year of graduation), provided they have passed all the minimum compulsory courses at that point in time.
- b.** After exiting, either at the end of Year 1 or Year 2, the student can seek entry only into the same program to which they were initially admitted.
- c.** When a student exits the HPU-UGP after 3 years with a Bachelor's Degree, s/he cannot seek re-entry into the programme in the fourth year; instead/they will need to take admission into the Master's programme in the first year.
- d.** Students with a UG degree with Honours after 4 years will have to take admission into the second year of a 2-year Master's programme.
- e.** Students with a UG degree with Honours and Research after 4 years can directly progress to a PhD programme, provided they secure a minimum of 75% marks.
- f.** As the contents (syllabi) of all courses are subject to modification from time to time, when a student re-enters the programme after an earlier exit, they must study the content of all courses available at that time.

The Multiple Entry and Exit policy shall also include students from other Universities and Colleges affiliated with other Universities who wish to join H.P. University or its affiliated colleges. The admission of such students shall be based on the merit of their score in the previous Semesters and availability of seats.

17. Migration

Students pursuing their 3-year Undergraduate programme through the regular mode (i.e., a student from any college affiliated with H.P. University) can transfer their admission to CDOE at any point during a semester. Such a student, however, shall have to pay the complete Semester fee of the concerned semester as well, irrespective of the duration of the semester gone by. Students pursuing their 3-year Undergraduate programme from CDOE can be migrated or admitted as regular students to colleges against vacant seats at the beginning of the semesters.

18. Inter-Institution Mobility

The HPU-UGP enables students to engage in inter-institutional mobility, both for incoming and outgoing students. For this, HPU will take into account the credits that the student has in their ABC.

For an incoming student, the following should be observed:

- a.** The entry is subject to the availability of seats in the concerned discipline.
- b.** The student must fulfil all the academic prerequisites of the relevant discipline.
- c.** HPU will award a degree to a student only when the student has completed at least 60% of the credits for core courses offered by HPU.

19. Infrastructure Requirements

College/CDOE/Department/Institutes/HPU-DES may offer a 3-year Major programme and a 4-year Honours programme, depending upon the required infrastructure & faculty positions. After the 3-year programme, students also have the option to join the first year of the 2-year Master's Degree programme in Universities and Colleges.

To pursue an Honours & Honours with research in the 4th year, students will have to successfully complete 3-year UG Degree and choose only one discipline in both semesters, in which s/he has studied 6 DSCs and 5 DSEs in the first three years.

Offering a 4-year undergraduate degree (Honours with Research) requires additional infrastructure, including a library, access to journals, a computer lab and software, laboratory facilities for experimental research, and at least two permanent faculty members who are recognised as PhD Supervisors. Students who secure 75% or more marks in the first three years shall be eligible for a 4-Year UG Degree (Honours with Research).

UG Degree (Honours with Research) will be offered, subject to prior approval from HPU.

20. Option for Online Courses

To achieve the three cardinal principles of India's Education Policy: Access, Equity, and Quality and for the benefit of students, options will be given for students to earn credit by completing quality-assured online programmes offered on the Study Webs of Active Learning for Young Aspiring Minds (SWAYAM: SWAYAM:www.swayam.gov.in) or other online educational platforms approved by HPU as per the existing UGC regulations. Students may opt to earn credits from such courses up to 40 per cent of the total requirements, including I/A/P/C or work-based Vocational courses. (For details, see HPU SWAYAM Policy)

21. Programme Structure

21.1 Semester

A semester comprises 90 working days, and the academic calendar is divided into two semesters. Winter and Summer terms will be notified separately with a vacation schedule. I/A/P/C/or work-based vocational education, field-based learning, and training will be carried out during the winter and summer terms. Regular courses may also be offered during the winter or summer terms in a fast-track mode, enabling students to complete additional coursework and reduce backlogs. Arrangements may be made for courses to be offered in the winter/or summer terms, depending on the availability of faculty and the number of students.

21.2. Credit Hours

The workload relating to a course is measured in terms of credit hours. A credit is a unit by which the coursework is measured. It determines the number of hours of instruction required per week over the duration of a semester (minimum of 15 weeks). Each course may have only a lecture component, a lecture and tutorial component, a lecture and practicum component, a lecture, tutorial, and practicum component or only a practicum component.

For example:

A three-credit lecture course in a semester consists of 3 one-hour lectures per week, with each one-hour lecture course being counted as one credit. In a 15-week semester, a three-credit lecture course is equivalent to 45 hours (3 hours per week × 15 weeks) of teaching.

One credit for tutorial work means one hour of engagement per week. In a 15-week semester, a one-credit tutorial in a course is equivalent to 15 hours of engagement per week.

A one-credit course in practicum or lab work, community engagement and services, and field work, completed in a semester, requires two hours of engagement per week. In a 15-week semester, a one-credit practicum in a course is equivalent to 30 hours of engagement.

A one-credit course, such as Seminar, Internship, Studio activities, or Field practice/projects, or Community engagement and service, requires two hours of engagement per week. Accordingly, in a 15-week semester, one credit in these courses is equivalent to 30 hours of engagement.

A one-credit course of Experiential Learning (field visits, industrial visits, etc.) means three hours of engagement per week. Accordingly, in a 15-week semester, one credit in these courses is equivalent to 45 hours of engagement.

A course can have a combination of lecture credits, tutorial credits, and practicum credits.

For example:

A 4-credit course, with three credits assigned for lectures and one credit for practicum, shall consist of three 1-hour lectures per week and one 2-hour duration field-based learning/project or lab work, or workshop activity per week. In a 15-week semester, a 4-credit course is equivalent to 45 hours of lectures and 30 hours of practicum.

Similarly, a 4-credit course with 3 credits assigned for lectures and one credit for tutorial shall have three 1-hour lectures per week and one 1-hour tutorial per week. In a 15-week semester, a 4-credit course is equivalent to 45 hours of lectures and 15 hours of tutorials.

21.3 Course Components

The courses will have a combination of various teaching methods as required. The methods may comprise the following:

i. Lecture courses: Courses involving lectures relating to a field or discipline by an expert or qualified personnel in a field of learning, work/vocation, or professional practice.

ii. Tutorial courses: Courses involving problem-solving and discussions relating to a field or discipline under the guidance of qualified personnel in a field of learning, work/vocation, or professional practice.

iii. Practicum or Laboratory work: A course requiring students to participate in a project or practical or lab activity that applies previously learned/studied principles/theory related to the chosen field of learning, work/vocation, or professional practice under the supervision of an expert or qualified individual in the field of learning, work/vocation or professional practice.

iv. Seminar: A course requiring students to participate in structured discussions/conversations or debate focused on assigned tasks/readings, current or historical events, or shared experiences guided or led by an expert or qualified personnel in a field of learning, work/vocation, or professional practice.

v. Internship: A course requiring students to participate in a professional activity or work experience, or cooperative education activity with an entity external to the education institution, normally under the supervision of an expert of the given external entity. A key aspect of the internship is induction into actual work situations. Internships involve working with local industry, government, or private organisations, as well as business organisations, artists, craftspeople, and similar entities, to provide opportunities for students to engage in on-site experiential learning actively.

vi. Studio activities involve students engaging in creative or artistic pursuits: Every student is engaged in performing a creative activity to obtain a specific outcome. Studio-based activities involve visual– or aesthetic-focused experiential work.

vii. Field practice/projects: Courses requiring students to participate in field-based learning/projects generally under the supervision of an expert of the given external entity.

viii. Community engagement and service: Course requiring students to participate in field-based learning/projects generally under the supervision of an expert of the given external entity. The curricular component of 'community engagement and service' would expose students to socio-economic issues in society, allowing theoretical learning to be supplemented by real-life experiences and generating solutions to actual problems.

21.4 Curricular Components

The UG curriculum consists of the following components:

i. Major Stream Courses

These are the disciplines or subjects of primary focus that provide students with the opportunity to pursue in-depth study of a particular discipline or subject, and the degree will be awarded in that discipline. Students should secure at least 50% of the total credits in the major discipline. All major courses will be of 4 credits each.

ii. Minor Stream Courses

Minor courses help students gain a broader understanding beyond the major disciplines. Students will have the option to choose other disciplinary/interdisciplinary courses and skill-based courses relating to a chosen vocational education programme as a minor. Students who take the prescribed number of courses in a discipline or interdisciplinary area of study other than the chosen major will qualify for a minor in that discipline or the chosen multidisciplinary area of study. All minor courses will also be of 4 credits each.

iii. Multidisciplinary Courses

All students are required to undergo three introductory-level courses relating to any of the following broad disciplines. These courses are intended to broaden the intellectual experience and form part of liberal arts and science education. Students may be encouraged to choose courses that they have not taken at the higher secondary level under this category. Various departments will offer Multidisciplinary Courses. This must be distinct from the core discipline/subject.

All courses under the multidisciplinary category will be 3 credits each. **Natural and Physical Sciences:** Students can choose from introductory courses in various disciplines, including Natural Science, such as Biology, Botany, Zoology, Biotechnology, Biochemistry, Chemistry, Physics, Biophysics, Astronomy, and Astrophysics, as well as Earth and Environmental Sciences. **Mathematics, Statistics, and Computer Applications:** Courses under this category will enable students to use and apply tools and techniques in their major and minor disciplines. The course may include training in programming software, such as Python, and applications software, including STATA, SPSS, and Tally. Introductory courses in this category will be beneficial for students of science and social science, particularly in data analysis and the application of quantitative tools.

Library, Information and Media Sciences: Courses from this category will help the students to understand the recent developments in information and media science (journalism, mass media, and communication).

Commerce and Management: Courses include business management, accountancy, finance, financial institutions, fintech, and more.

Humanities and Social Sciences: The courses related to Social Sciences, for example, Anthropology, Communication and Media, Economics, History, Linguistics, Political Science, Psychology, Social Work, and Sociology, will enable students to understand individuals and their social behaviour, society, and nation. The courses under humanities include, for example, Archaeology, History, Comparative Literature, Arts & Creative expressions, Creative Writing and Literature, language(s), Philosophy, etc. and interdisciplinary courses relating to humanities. The list of courses, which can include interdisciplinary subjects such as Cognitive Science, Environmental Science, Gender Studies, Global Environment and Health, International Relations, Political Economy and Development, Sustainable Development, and Women's and Gender Studies, will help understand the complexities of society.

iv. Ability Enhancement Courses (Language and Communication Skill Courses)

Students are required to achieve competency in Modern Indian Language (MIL) and in the English language, with special emphasis on language and communication skills. The courses aim to enable students to acquire and demonstrate the core linguistic skills, including critical reading and expository and academic writing skills, which help them articulate their arguments and present their thinking clearly and coherently, and recognise the importance of language as a mediator of knowledge and identity. They would also enable students to become acquainted with the cultural and intellectual heritage of the chosen MIL and the English language, as well as to gain a reflective understanding of the structure and complexity of the language/literature related to both the MIL and the English language. The courses will also emphasise the development and enhancement of skills such as communication and the ability to participate in/conduct discussions and debates. The courses under this category will be assigned 2 credits each.

v. Skill Enhancement Courses

These courses are designed to impart practical skills, hands-on training, and soft skills to enhance the employability of students. Courses will be designed according to the students' needs and available institutional resources. Each of the Skill Enhancement courses will be assigned 3 credits.

vi. Value-Addition Courses

These are courses common to all UG students. All UG students are required to take the following courses under the category of value-added courses. Each course under this category will be of 2 credits.

Universal Human Values: This introductory level course aims at helping the students to become more aware of themselves and their surroundings (family, society and nature). The course is also expected to help the students become more responsible in life and in handling problems with sustainable solutions while keeping human relationships and human nature in mind.

Understanding India: The course aims to enable students to acquire and demonstrate knowledge and understanding of contemporary India, including its historical perspective, the basic framework of national development goals and policies, and constitutional obligations, with special emphasis on constitutional values and fundamental rights and duties. The course would also focus on developing an understanding among student-teachers of Indian knowledge systems, the Indian education system, and the roles and obligations of teachers to the nation in general and to the school/community/society. The course will attempt to deepen knowledge about and understanding of India's freedom struggle and of the values and ideals that it represented to develop an appreciation of the contributions made by people of all sections and regions of the country, and help learners understand and cherish the values enshrined in the Indian Constitution and to prepare them for their roles and responsibilities as effective citizens of a democratic society.

Environmental Science / Education: The course seeks to equip students with the ability to apply the acquired knowledge, skills, attitudes, and values required to take appropriate actions for mitigating the effects of environmental degradation, climate change, and pollution, effective waste management, conservation of biological diversity, management of biological resources, forest and wildlife conservation, and sustainable development and living. The course will also deepen the knowledge and understanding of India's environment in its totality, its interactive processes, and its effects on the future quality of people's lives.

Digital and Technological Solutions: Courses in cutting-edge areas that are fast gaining prominence, such as Artificial Intelligence (AI), 3-D machining, big data analysis, machine learning, drone technologies, and Deep learning with critical applications to health, environment, and sustainable living that will be woven into undergraduate education for enhancing the employability of the youth.

Health & Wellness, Yoga Education, Sports, and Fitness: Course components related to health and wellness aim to promote an optimal state of physical, emotional, intellectual, social, spiritual, and environmental well-being in a person. Sports and fitness activities will be organised outside the regular institutional working hours. Yoga education would focus on preparing the students physically and mentally for the integration of their physical, mental, and spiritual faculties, and equipping them with basic knowledge about their personality, maintaining self-discipline and self-control, to learn to handle themselves well in all life situations. The focus of sports and fitness components of the courses will be on the improvement of physical fitness, including the improvement of various components of physical and skills-related fitness like strength, speed, coordination, endurance, and flexibility; acquisition of sports skills, including motor skills, as well as basic movement skills relevant to a particular sport; improvement of tactical abilities; and improvement of mental abilities.

vii. Internship/Apprenticeship/Field Project

A key aspect of the new NEP UG programme is induction into actual work situations or community experience. Each of the courses under the categories of Internship/Apprenticeship/Field Project, Community Engagement / Field-based Learning / Minor Project will be 4 credits.

Internship/Apprenticeship: All students will undergo internships/apprenticeships in a firm, industry, or organisation or training in labs with faculty and researchers in their own or other HEIs/research institutions during the summer term. Students will be provided with opportunities for internships with local industry, business organisations, health and allied areas, local governments (such as panchayats, municipalities), Parliament or elected representatives, media organisations, artists, crafts persons, and a wide variety of

organisations so that students may actively engage with the practical side of their learning and, as a by-product, further improve their employability. Students who wish to exit after the first two semesters will undergo a 4-credit work-based learning/internship during the summer term to obtain a UG Certificate.

Community Engagement and Service: The curricular component of 'Community Engagement and Service' aims to expose students to socio-economic issues in society, thereby supplementing theoretical learning with real-life experiences to generate solutions to pressing problems. This can be part of the activity to be undertaken during the summer term or a component of a major or minor course, depending on the major/minor discipline.

Field-based learning/minor project: The field-based learning/minor project aims to provide students with opportunities to understand the diverse socio-economic contexts. It will strive to provide students with exposure to development-related issues in both rural and urban settings. It will provide students with opportunities to observe situations in both rural and urban contexts, and to study actual field situations related to socio-economic development. Students will be given opportunities to gain a first-hand understanding of the policies, regulations, organisational structures, processes, and programmes that guide the development process. They would have the chance to gain an understanding of the complex socio-economic problems in the community and innovative practices required to generate solutions to the identified problems. This may be a project for the summer term or a part of a major or minor course, depending on the subject of study.

viii. Research Project/Dissertation

Students choosing a 4-Year Bachelor's degree (Honours with Research) are required to take research projects/dissertations under the guidance of a faculty member. Students are expected to complete the Research Project/Dissertation in either the seventh or eighth semester. The research outcomes of their project work may be published in peer-reviewed journals, presented at conferences/seminars, or patented. Research Project / Dissertation will be of **12 credits (4 in VII sem and 8 in VIII Sem)**.

ix. Other Activities

This component will include participation in activities related to the National Service Scheme (NSS), National Cadet Corps (NCC), adult education/literacy initiatives, mentoring school students and other similar activities. Students may be encouraged to enrol in these activities regardless of whether they are credit-bearing or non-credit-bearing.

Note: All Value Addition Courses, I/A/P/C courses, and Work-based Vocational Courses must be taught by all teachers, regardless of their disciplinary background, depending on workload.

21.5 Credit Requirements

The minimum credit requirements of each category of courses for 3-Year and 4-Year Bachelor's Programmes (Honours or Honours with Research) are given in Table 1.

Table 21.5.1: Minimum Credit Requirements to Award Degree under Each Category as per UGC

Sr. No.	Category of Courses	Minimum Credit Requirements	
		3-Year UG	4-Year UG
1.	Major (Core)	60	80
2.	Minor Stream	24	32*
3.	Multidisciplinary	9	9
4.	Ability Enhancement Courses (AEC)	8	8

5.	Skill Enhancement Courses (SEC)	9	9
6.	Value Added Courses common for all UG	6-8	6-8
7.	Internship/Apprenticeship/Field Project	2-4	2-4
8.	Research Project/Dissertation	..	12
	Total	120	160

** Refers to the UG programme with a single Major and Minor*

Note: Honours students not undertaking research will do three courses for 12 credits instead of the Research Project/Dissertation.

22. Level of Courses

Courses shall be coded based on the learning outcomes, level of difficulty, and academic rigour. The coding of courses will be as follows:

0–99: Pre-requisite courses required to undertake an introductory course, which will be a pass or fail course with no credits. It will replace the existing informal method of offering bridge courses, which are currently conducted in some colleges and universities.

100–199: Foundation or introductory courses that are intended for students to gain an understanding and basic knowledge about the subjects and help decide the subject or discipline of interest. These courses may also be prerequisites for courses in the major subjects.

200–299: Intermediate-level courses, including subject-specific courses, intended to meet the credit requirements for minor or major areas of learning. These courses can be part of a major and can be prerequisite courses for advanced-level major courses.

300–399: Higher-level courses which are required for majoring in a disciplinary/ interdisciplinary area of study for the award of a degree.

400–499: Advanced courses which would include lecture courses with practicum, seminar-based courses, term papers, research methodology, advanced laboratory experiments/software training, research projects, hands-on training, internship/apprenticeship projects at the undergraduate level or First Year Post-graduate theoretical and practical courses.

23. Semester-wise Programme Components

UGC has prepared a model for the semester-wise distribution of different categories of courses. Based on this model, the UG Programme Structure is framed, and the semester-wise course and credit distribution of UG Programmes are presented in the Tables (28) below.

Semesters 1 & 2: Students will choose 3 discipline-specific (one stream) core courses (A, B, and C). Students opting for a Single Core Discipline (Major) have to select a Major and Minor out of the 3 subjects studied in the 1st and 2nd semesters at the end of the 2nd semester. Another discipline's DSC/course studied in the first two semesters will be treated as a minor. Additionally, these students will also take courses of their interest from Multidisciplinary, Ability Enhancement, Skill Enhancement, and Value-Addition categories. Students will also be placed in an internship/apprenticeship/field project, or community engagement and service program, as well as participate in field-based learning / minor projects. All the major and minor courses for the 1st & 2nd semesters will be 100-level courses.

Additional Seats: An additional 10% of the sanctioned strength may be created to accommodate requests for a change of major. Any unfilled or vacant seats may be filled with those seeking a change of Major. Preference will be given to those with the highest CGPA and no arrears of concern in the first year/semester.

Semesters 3 & 4: Students will select courses of interest in their major and minor to build a career of interest. Students opting for the stream-based Multidisciplinary/Interdisciplinary UG programme will have to declare one of the three subjects as a Minor in the 3rd semester. The other 02 subjects will remain their Core (Major) subjects. **All students will study the DSE of core courses, excluding the Minor. Students**

studying a Multidisciplinary/Interdisciplinary 3-year degree are strongly advised to choose one subject for all the DSEs in which they wish to do Honours or Honours with Research in 4th Year, as they must study at least 5 DSEs of that discipline in the 2nd and 3rd years. They will also pursue courses from multidisciplinary, ability enhancement, skill enhancement, and value-addition categories. The major courses of the 3rd & 4th semesters may be 200-level courses, while the level of minor courses may be 200 & above.

Semesters 5 & 6: Students will undertake higher-level courses and related courses during the 5th & 6th semesters to gain in-depth knowledge in the core courses, including DSEs (2 each) in the 5th & 6th semesters, along with an ability enhancement course. The major courses for the 5th & 6th semesters may be 300 level, and the level of minor courses may be 200 & above.

Semesters 7 & 8: During the fourth and final year, students will undertake advanced-level courses to earn a 4-year undergraduate degree. Students opting for a Bachelor's Degree (Honours with Research) will undertake a Research Project or Dissertation. Students may be permitted to conduct a research project or dissertation in another department of the same institution or at another institution, provided the required facilities are available. The major courses of the 7th & 8th semesters may be 400-level, while the level of courses for minors may be 300-level and above.

The 7th-semester courses for students pursuing a Bachelor's Degree (Honours with Research) will focus on research methodology and advanced courses in both theoretical and applied areas.

As part of the research methodology, students are also expected to undertake preparatory activities, such as writing research proposals, conducting laboratory experiments, collecting data, or engaging in fieldwork, for their research project or dissertation. The 8th semester will be devoted to report writing and the presentation of Research Projects/Dissertations, along with major courses that may be seminar-based, featuring presentations and discussions.

For students opting for a Bachelor's Degree (Honours), the 7th & 8th-semester courses for both major and minor will be advanced-level courses in theory and applied areas, as well as seminar presentations. Honours students not undertaking research will take five advanced-level courses in the 8th semester.

24. Entry and Exit Options

As permitted under the UGC Guidelines for Multiple Entry and Exit in Academic Programmes offered in Higher Education Institutions, students will be allowed to enter/re-enter in the odd semesters and after even semesters, provided they fulfil the minimum requirements for entry and exit.

25. Attendance

A student shall be eligible to appear in the end-semester examination only if he/she has a minimum of 75% attendance. The terms and rules governing condoning can be found in the Examination Section of the Ordinance.

26. Examination & Grading

The examination and grading modalities of HPU-UGP will be in accordance with HPU's Examination and Grading Ordinance/Notifications.

27. Repeating or Options for Other Courses

- i.** If a student fails a particular course, they shall be promoted to the next semester/year as per guidelines for Examinations and Grading under NEP 2020.
- ii.** Repetition of course (s) shall be only for the end-of-semester examinations.
- iii.** In place of the failed courses, students may opt for the following in consultation with the parent department:
 - Choose other courses with the same credits offered through CDOE.
 - Choose online/CDOE courses approved by HPU as per existing UGC regulations, having the same credits.

28. Promotion

Students shall be allowed to proceed from one semester/year to the next in accordance with HPU's Examination and Grading Ordinance/Notifications. However, for a student to progress to the 4th year of the undergraduate programme, they must clear all the courses from the previous three years.

29. Departmental Coordinators

The students will require proper guidance in selecting courses of their choice that align with the curriculum requirements. Coordinator(s) may be appointed at Colleges/CDOE/HPU-DES level to guide students in choosing courses, ensuring the timely completion of undergraduate programmes. A template for monitoring students' progress can be developed to determine whether students are enrolled in the correct courses for a particular semester.

30. Evaluation Committee for Multiple Entry and Exit

While this HPU-UGP provides options for multiple entry and exit for HPU students, students from other HEIs who are willing to join HPU will also be allowed entry at an appropriate level. The NAD Cell of HPU will evaluate the multiple entry and exit points to determine the eligibility of students who desire to join the University from other HEIs with lateral entry.

**Curriculum and Credit Framework for UG Programmes
Himachal Pradesh University**

Course & Academic Level	Sem-ester	Discipline Specific Courses-Core Subject -A&B (DSC) Credits-4	Discipline Specific Elective (DSE) Credits-4	Minor Courses Subject - C (MC) Credits-4	Multidisciplinary courses (MDC) Credits-3	Skill Enhancement courses (SEC) Credits-3	Ability Enhancement courses (AEC) Credits-2	Internship/ Apprenticeship/Project/Community Outreach (I/A/P/C) Credits-4	Value Addition courses (VAC) Credits-2	Total Credits
100-199 Introductory/Foundational Level Courses	I	Subject-A (DSC A1) Subject-B (DSC B1)		Subject-C (MC 1)	MDC 1	SEC 1	AEC 1			20
	II	Subject-A (DSC A2) Subject-B (DSC B2)		Subject-C (MC 2)	MDC 2	SEC 2		I/A/P/C-1	VAC 1	24
Level 4.5	Exit 1	Student on exit will be awarded Undergraduate Certificate (in the Field of Study) after securing 44 credits in Semester I and II.								44
200-299 Intermediate Level Courses	III	DSC A3 DSC B3 DSC A3/B3 DSC3(i)		MC 3	MDC 3	SEC3	AEC 2		VAC 2	22
	IV	DSC A4 DSC B4 DSCA4/B4 DSC 4(i)	DSE1A/B	MC 4			AEC 3		VAC 3	20
Level 5	Exit 2	Student on exit will be awarded Undergraduate Diploma (in the Field of Study/Discipline) after securing 86 Credits on completion of Semester IV.								86
300-399 Higher Level Courses	V	DSC A5 DSC B5 DSC A5/B5 DSC5(i)	DSE2 A/B DSE3 A/B	MC 5			AEC 4			22
	VI	DSC A6 DSC B6 DSC A6/B6 DSC6(i) DSC6(ii)	DSE4 A/B DSE5 A/B	MC 6						20
Level 5.5	Exit 3	Student on exit will be awarded Bachelor of (in the Field of Study/Discipline) after securing 128 credits on completion of Semester VI.								128
400-499 Advanced Level Courses	VII	DSC 7 DSC 8	DSC 9 Research Methodology & Ethics		2 DSE OR 1 DSE and 1 MC		Dissertation instead of any one of the DSE	The Dissertation/ Academic Project will start in the VII Semester and the same will continue in the VIII Semester. However, the evaluation and assessment will be done in the VII Semester as well as in the VIII Semester.		20
	VIII	DSC 10 DSC 11			3 DSE OR 1 DSE and 2 MC OR 2 DSE and 1 MC		Dissertation instead of any 2 of DSEs			20
Level 6	Exit 4	Students will be awarded Bachelor's Degree (Hons. /Hons. with Research) in a relevant discipline on completion of VIII semesters with 168 credits.								168

*Courses in bold (III to VI semesters) refer to the Major programmes.

31.1. Significant Notes

1. The prescribed credit weightage includes Lecture, Tutorial, and Practical components.
2. In the first semester, students will be offered three different subjects within the same stream: A, B, and C (Core and Minor are provided here for illustrative purposes only).
3. At the end of the second semester, each student may choose one of two programmes: the Multi-Disciplinary/Interdisciplinary or Single Core Discipline (Major) programme. The student choosing the latter will be required to give his/her Major and Minor at the end of the second semester. Such choices, including DSCs made at the end of the second semester, shall remain in effect until the VI semester.
4. Additional Seats: The Colleges may create 10% extra seats over and above the sanctioned strength to accommodate the request for a change of major. Any unfilled or vacant seats may be filled with those seeking a change of Major. Preference will be given to those with the highest CGPA and no arrears in the first year/semester.
5. The DSCs of another discipline for the first two semesters of students who opt for Major programmes will be treated as Minors.
6. A DSC offered in one discipline will be treated as a Minor by another. Students can choose Minor Courses from two different subjects, but must earn a minimum of 12 credits in each.

7. MDCs must be selected from a broad discipline/pool of MDCs other than Major and Minor disciplines/subjects.
8. AEC/VAC/SEC-3 should be chosen from a pool of courses. Every discipline shall provide these courses, some of which will be offered discipline-specific, while the rest can be open to students of all other disciplines. However, the two SECs (SEC-1 & SEC-2) must be chosen from the discipline-specific (Core and Minor).
9. A maximum of two language courses can be opted for as Core and Minor. AECs should be in a language other than what is studied in DSCs/Minors.
10. I/A/P/C will be determined at the end of the first semester to enable students to carry out some I/A/P/C activities during winter vacation.
11. To pursue an Honours & Honours with research in the 4th year, students will have to successfully complete 3-year UG Degree and choose only one discipline in both semesters, in which s/he have studied 6 DSCs and 5 DSEs in the first three years.
12. A student who secures 75% or more marks in aggregate till semester 6 (up to a 3-year degree) shall be eligible for a 4-year degree Honours with Research, provided HPU has approved the college to offer it.
13. One course per semester (DSC/Minor/MDC/SEC/etc) from a subject offered in two (or more) different programs (e.g. BCA and BSc/ BPA and BA/ BFA and BA/ Shastri and BA/etc) must be the same.
14. Students in the BA programmes can opt for only one DSC each from the Bachelor of Performing Arts (Dance, Music, Vocal & Instrument/Tabla/ etc.) and the Bachelor of Fine Arts (Painting/Applied Arts/Sculpture/ etc.).
15. Major and Minor shall be awarded on fulfilment of the following conditions: For Major, 64 credits in a 3-year & 84 credits in a 4-year UG programme in a single Major Discipline. For Minor 28 credits in 4-year UG programme in a single Minor Discipline
16. The Dissertation and Project will start in the VII semester. However, the evaluation and assessment will be conducted in both the VII and VIII semesters.

**As this scheme is being introduced for the first time, it is subject to modifications. Any changes applied in subsequent years after admission to the 1st Year will be retrospectively applicable.*

applied in subsequent years after admission to the 1st Year will be retrospectively applicable.

**32 Semester-wise Course and Credit Distribution of UG Programme
Multidisciplinary/Interdisciplinary**

Semester	Course Categories	Credit
I	3 Core Courses: Subject A, Subject B & Subject C (4+4+4)	12
	1 Multidisciplinary Course	3
	1 Skill Enhancement Course	3
	1 Ability Enhancement Course	2
Total		20
II	3 Core Courses: Subject A, Subject B & Subject C (4+4+4)	12
	1 Multidisciplinary Course	3
	1 Skill Enhancement Course	3
	1 Value-Addition Course	2
	1 I/A/P/C/ or Vocation Course*	4
Total		24
Exit option with UG Certificate after securing 44 credits (*with 4 credits of I/A/P/C/or work-based vocational course offered during winter/summer term), along with entry option to second year or third semester in Multidisciplinary/Interdisciplinary		
III	2 Core Courses (Major): One each from two Core Disciplines (A or B or C) (say, A and B) (4 +4)	8
	1 Minor Course: (say C, as A and B both have selected as Core (Major))	4
	1 Multidisciplinary Course	3
	1 Skill Enhancement Course	3
	1 Ability Enhancement Course	2
	1 Value-Addition Course	2
Total		22
IV	2 Core Courses	8
	1 Minor Course	4
	1 Discipline-Specific Elective (Core discipline A or B)	4
	1 Ability Enhancement Course	2
	1 Value-Added Course	2
Total		20
Exit option with UG Diploma after securing 86 credits along with entry option to third year or fifth semester		
V	2 Core Courses (4 +4)	8
	1 Minor Course	4
	2 Discipline-Specific Electives (4+4)	8
	1 Ability Enhancement Course	2
Total		20
VI	Core Courses (4 +4)	8
	1 Minor Course	4
	2 Discipline-Specific Electives (4+4)	8
Total		20
Award of 3Year Bachelor's Degree after completion of 128 credits		

VII	3 Major Courses (4+4+4)	12
	2 DSE Courses (4+4)	8
Total		20
VIII	2 Major Courses (4+4)	8
	3 DSE Courses (4+4+4)	12
Total		20
Bachelor's Degree (Honours) without Research		
VII	3 Major Courses (4+4+4)	12
	1 DSE Course	4
	Dissertation (Preliminary Work)	4
VIII	2 Major Courses(4+4)	8
	1 DSE Course	4
	Dissertation	8
Total		20
Bachelor's Degree (Honours with Research)		

32.1 Semester-wise Course and Credit Distribution of Undergraduate Programme Single Core Discipline, Major with Minor

Semester	Course Categories	Credit
I	3 Core Courses: Subject A, Subject B & Subject C (4+4+4)	12
	1 Multidisciplinary Course	3
	1 Skill Enhancement Course	3
	1 Ability Enhancement Course	2
Total		20
II	3 Core Courses: Subject A, Subject B & Subject C (4+4+4)	12
	1 Multidisciplinary Course	3
	1 Skill Enhancement Course	3
	1 Value-Addition Course	2
	1 I/A/P/C/ or Vocation Course*	4
Total		24
Exit option with UG Certificate after securing 44 credits (*with 4 credits of I/A/P/C/ or work-based vocational course(s) offered during winter/summer term) along with entry option to second year or third semester in Single Core Discipline, Major with Minor)		
III	2 Core Courses (Major): Both from one Discipline (A or B or C) say, A Discipline (4 +4)	8
	1 Minor Course: say, C Discipline	4
	1 Multidisciplinary Course	3
	1 Skill Enhancement Course	3
	1 Ability Enhancement Course	2
	1 Value-Added Course	2
Total		22
IV	2 Core Courses (4 +4)	8
	1 Minor Course	4
	1 Discipline-Specific Elective	4
	1 Ability Enhancement Course	2
	1 Value-Added Course	2
Total		20
Exit option with UG Diploma after securing 86 credits along with entry option to third year or fifth semester		
V	2 Core Courses (4 +4)	8
	1 Minor Course	4
	2 Discipline-Specific Electives (4+4)	8
	1 Ability Enhancement Course	2
Total		20
VI	Core Courses (4 +4)	8
	1 Minor Course	4
	2 Discipline-Specific Electives (4+4)	8
Total		20
Award of 3Year Bachelor's Degree after completion of 128 credits		
VII	3 Major Courses (4+4+4)	12
	2 DSE Courses (4+4)/ or 1 DSE and 1 Minor Course*	8
Total		20
VIII	2 Major Courses (4+4)	8

	3 DSE Courses (4+4+4)/or 1 DSE and 2 Minor Courses*/or 2 DSE and 1 Minor Courses*	12
Total		20
Bachelor's Degree (Honours) without Research		
VII	3Major Courses (4+4+4)	12
	1 DSE Course/ or 1 Minor Course *	4
	Dissertation (Preliminary Work)	4
VIII	2Major Courses (4+4)	8
	1 DSE Course/ or 1 Minor Course *	4
	Dissertation	8
Total		20
Bachelor's Degree (Honours with Research)		

*Asterisk mark refers to options for students pursuing (Honour/or Honours with Research) with Major and Minor

32.2 : Semester-wise Course Plan

An example of a semester-wise course plan for Multidisciplinary/Interdisciplinary Programme may be worked out as shown in Table. Say, a student chooses Mathematics and Physics as Core and Chemistry as a Minor, the course plan will be as follows:

Sem	Course	Category	Credits	Remarks
I	Core	1 Mathematics	4	To be selected from Course offered by Mathematics Department
	Core	1 Physics	4	To be selected from Course offered by Physics Department
	Core	1 Chemistry	4	To be selected from the Course offered by Chemistry Department
	MD	1 Multidisciplinary Course	3	To be selected from Multidisciplinary Course offered by various departments. This has to be different from major and minor
	SEC	1 Skill Enhancement Course	3	To be selected from list of the Skill Enhancement Course offered for the semester
	AEC	1 Ability Enhancement Course	2	To be selected from Ability Enhancement Courses-English, Sanskrit or Hindi
Total			20	
II	Core	1 Mathematics	4	To be selected from Course offered by Mathematics Department
	Core	1 Physics	4	To be selected from Course offered by Physics Department
	Core	1 Chemistry	4	To be selected from the Courses offered by Chemistry Department
	MDC	1 Multidisciplinary Course	3	To be selected from Multi- disciplinary Courses offered by various departments for the semester
	SEC	1 Skill Enhancement Course	3	To be selected from list of the Skill Courses floated for the semester
	IAPC	1 IAPC/or Vocational Course	4	To be selected from list of the IAPC activities/or Vocational Courses offered for the semester by the college as per HPU guidelines
	VAC	1 Value-Addition Course	2	To be selected from Value Addition Courses offered for the semester
Total			24	
III	Core	1 Mathematics	4	To be selected from Courses offered by Parent Department
	Core	1 Physics	4	To be selected from Courses offered by Parent Department
	Minor	1 Chemistry	4	To be selected from the Major Courses offered by Chemistry Department
	MDC	1 Multidisciplinary Course	3	To be selected from Multidisciplinary Courses offered by various departments for the semester
	SEC	1 Skill	3	To be selected from list of the Skill

		Enhancement Course		Courses offered for the semester
	AEC	1 Ability Enhancement Course	2	To be selected from Ability Enhancement Courses-English, Sanskrit or Hindi
	VAC	1 Value-Addition Course	2	To be selected from Value-Addition Course offered for the semester
Total			22	
IV	Core	1 Mathematics	4	To be selected from Course offered by Parent Department
	Core	1 Physics	4	To be selected from Course offered by Parent Department
	Core	1 DSE (either Mathematics or Physics)	4	To be selected from Course offered by Parent Department (Mathematics or Physics)
	Minor	1 Chemistry	4	To be selected from the Major Courses offered by Chemistry Department
	AEC	1 Ability Enhancement Course	2	To be selected from Ability Enhancement Courses-English, Skt. or Hindi
	VAC	1 Value-Added Course	2	To be selected from Value Added Courses offered for the semester
Total			20	
V	Core	1 Mathematics	4	To be selected from Courses offered by Parent Department
	Core	1 Physics	4	To be selected from Courses offered by Parent Department
	Core	2 DSE	8	To be selected from Courses offered by Parent Department
	Minor	1 Chemistry	4	To be selected from the Major Courses offered by the Chemistry Department
	AEC	1 Ability Enhancement Course	2	To be selected from Ability Enhancement Courses-English, Sanskrit or Hindi
Total			22	
VI	Core	1 Mathematics	4	To be selected from Courses offered by Parent Department
	Core	1 Physics	4	To be selected from Courses offered by Parent Department
	Core	2 DSE	8	To be selected from Courses offered by Parent Department
	Minor	Chemistry	4	To be selected from the Major Courses offered by the Chemistry Department
Total			20	
<i>For students pursuing Bachelor's Degree(Honours) without Research</i>				
VII	Core	3 DSC Courses	12	To be selected from Courses offered by Parent Department
	Core	2 DSE Course	4	To be selected from Courses offered by Parent Department
Total			20	
VIII	Core	2 DSC Courses	8	To be selected from Courses offered by Parent Department

	Core	3DSE Courses	4	To be selected from Courses offered by Parent Department
Total			20	
<i>For Student Pursuing Bachelor's Degree (Honours with Research)</i>				
VII	Core	3 DSC Courses	12	To be selected from Courses offered by Parent Department
	Core	Dissertation (Preliminary work)	4	To be taken up under the guidance of qualified Teacher(s)
	Core	1 DSE	4	To be selected from Courses offered by Parent Department
Total			20	
VIII	Core	2 DSC Courses	8	To be selected from Courses offered by Parent Department
	Core	1 DSE	4	To be selected from Courses offered by Parent Department
	Core	Dissertation	8	To be taken up under the guidance of qualified Teacher(s)
Total			20	

32.3 Semester-wise Course Plan

An example of a semester-wise course plan for a Single Core Discipline (Major) with Minor may be worked out as shown in Table. Say, a student chooses History as a Major and Political Science as a Minor, the course plan will be as follows:

Sem	Course	Category	Credits	Remarks
I	Core	1 History	4	To be selected from Courses offered by History Department
	Core	1 Economics	4	To be selected from Courses offered by Economics Department
	Core	1 Political Science	4	To be selected from the Courses offered by Political Science Department
	MD	1 Multidisciplinary Course	3	To be selected from Multidisciplinary Course offered by various departments. This has to be different from major and minor
	SEC	1 Skill Enhancement Course	3	To be selected from list of the Skill Enhancement Courses offered for the semester
	AEC	1 Ability Enhancement Course	2	To be selected from Ability Enhancement Courses-English, Sanskrit or Hindi
Total			20	
II	Core	1 History	4	To be selected from Courses offered by History Department
	Core	1 Economics	4	To be selected from Courses offered by Economics Department
	Core	1 Political Science	4	To be selected from the Courses offered by Political Science Department
	MDC	1 Multidisciplinary Course	3	To be selected from Multi- disciplinary Courses offered by various departments for the semester
	SEC	1 Skill Enhancement Course	3	To be selected from list of the Skill Courses offered for the semester
	IAPC	1 IAPC/or Vocational Course	4	To be selected from list of the IAPC activities/or Vocational Courses offered for the semester by the college as per HPU guidelines
	VAC	1 Value-Addition Course	2	To be selected from Value Addition Courses offered for the semester
Total			24	
III	Major	2 History DSC Courses	8	To be selected from Courses offered by Parent Department
	Minor	1 Political Science	4	To be selected from the Major Courses offered by Political Science Department
	MDC	1 Multidisciplinary Course	3	To be selected from Multi- disciplinary Courses offered by various departments for the semester
	SEC	1 Skill Enhancement	3	To be selected from list of the Skill Courses offered for the semester

		Course		
	AEC	1 Ability Enhancement Course	2	To be selected from Ability Enhancement Courses-English, Sanskrit or Hindi
	VAC	1 Value-Addition Course	2	To be selected from Value-Addition Course offered for the semester
Total			22	
IV	Major	2 History DSC Courses	8	To be selected from Courses offered by Parent Department
	Major	1 History DSE Course	4	To be selected from Courses offered by Parent Department
	Minor	1 Political Science	4	To be selected from the Major Courses offered by Political Science Department
	AEC	1 Ability Enhancement Course	2	To be selected from Ability Enhancement Courses-English, Skt. or Hindi
	VAC	1 Value-Added Course	2	To be selected from Value Added Courses offered for the semester
Total			20	
V	Major	2 History DSC Courses	8	To be selected from Courses offered by Parent Department
	Major	2 History DSE Courses	8	To be selected from Courses offered by Parent Department
	Minor	1 Political Science Course	4	To be selected from the Major Courses offered by the Political Science Department
	AEC	1 Ability Enhancement Course	2	To be selected from Ability Enhancement Courses-English, Sanskrit or Hindi
Total			22	
VI	Major	3 History DSC Courses	12	To be selected from Courses offered by Parent Department
	Major	2 History DSE Courses	8	To be selected from Courses offered by the Parent Department
Total			20	
<i>For students pursuing Bachelor's Degree (Honours) without Research</i>				
VII	Major	3 History DSC Courses	12	To be selected from Courses offered by Parent Department
	Major	1 History DSE Course	4	To be selected from Courses offered by Parent Department
	Minor	1 Political Science	4	To be selected from the Major Courses offered by Political Science Department
Total			20	
VIII	Major	2 History DSC Courses	8	To be selected from Courses offered by Parent Department
	Major	1 History DSE Course	4	To be selected from Courses offered by Parent Department
	Minor	2 Political Science Courses	8	To be selected from the Major Courses offered by Political Science Department
Total			20	
<i>For Student Pursuing Bachelor's Degree (Honours with Research)</i>				
VII	Major	3 History DSC Courses	12	To be selected from Courses offered by Parent Department

	Major	Dissertation (Preliminary work)	4	To be taken up under the guidance of qualified Teacher(s)
	Minor	1 Political Science Course	4	To be selected from the Major Courses offered by Political Science Department
Total			20	
VIII	Major	2 History DSC Courses	8	To be selected from Courses offered by Parent Department
	Minor	1 Political Science Course	4	To be selected from the Major Courses offered by Political Science Department
	Major	Dissertation	8	To be taken up under the guidance of qualified Teacher(s)
Total			20	

Note: 2 Courses of Economics studied during first two semesters will be treated as Minors

33. FEE, FUNDS & FINE

1. At the time of admission for six months from May to October.
2. In October/November for six months from November to April along with university Examination fees.
3. Fines and other dues if any shall be charged in the month of October and March.
4. College fee and other charges are to be paid on the dates according to the schedule notified by the college office for each class. Fine of Rs. 1/- per day shall be charged from the student who breaks the notified schedule for the dates of the payment of fee. If a student fails to pay his/her fee till the end of the month in which fees and fines are charged, his/her name will be struck off from the college rolls. Re-admission Fee of Rs 100/200 will be charged from him/her if he/she wishes to rejoin the college. However, allowing him/her to rejoin will depend on the discretion of the Principal.
5. A student leaving the college shall have to pay fee and funds for the entire month in which he/she leaves the college.
6. The library security will lapse if it is not claimed within one year after leaving the college.
7. Rs. 20/- will be charged for issuing duplicate identity card.

34. FEE CONCESSION AND SCHOLARSHIP

1. Students who belong to SC/ST categories shall be entitled to scholarship.
2. O.B.C. Scholarship is also available to the students from government.
3. Poverty cum brilliance scholarship is available to the students whose parents are Bonafide residents of Himachal Pradesh.
4. Students belonging to IRDP families are also entitled to the scholarship.
5. As per govt. Notification No. EDNH (8) 7/76 dated 29/06/2001, all the girl student of H.P. have got full fee concession, they have to submit bonafide Himachali Certificate duly attested by the Revenue officer, in the college office.
6. As per govt. of India UGC Letter No. F.127/2009, (SC/ST) all the eligible SC/ST, OBC, PWD students of this institute are directed to submit their scholarship forms for the academic year by February each year.

35. RULES FOR INTER COLLEGE MIGRATION

1. Migration from another college and vice-versa is governed by the HPU rules.
2. The migrated student must bring with him/her.
 - A) Migration certificate by the university.
 - B) Character certificate from the Principal of the college last attended.
 - C) Lecture attendance Statement.
3. After the migration has been sanctioned and notified by the university the student must join the second college within the given period i.e. by the date given by the university.

4. The first college is entitled to the tuition fee for month in which the university sanctioned the Migration.
5. The admission of student migrating from another university shall be treated as provisional and shall be confirmed when he/she produce the migration certificate and the certificate of good conduct from the Head of the Institute last attended provided however, that the student disqualified by another university shall not be given admission during the period of disqualification.

36. LIBRARY RULES

The college has a library with good collection of books and has different sections for textbook and reference books.

1. Students of all classes can get books from college library.
2. Failure to return the book/books on the 16th day from the last date of issue will entail a fine of Rs. 1.00 per book per day.
3. A book after it is issued to a student, if is damaged or is lost; the borrower (student) will be required to pay for the damage or loss.
4. Request for the issue of reference books and current periodicals should not be made, as these are not issued. However, they may be read and consulted in the library.
5. College identity cum library card is invariably to be carried while visiting the library. This card should be kept carefully.
6. Loss of books should immediately be reported to the librarian in writing.
7. Students are advised to deposit their own books etc. with the library attendant before they approach the librarian for reading.
8. Library is a sacred place. The college expects its students to observe silence and necessary discipline while they are in the library.

37. IDENTITY CARD

1. A student without an identity card, duly signed by the Principal, is deemed an outsider
2. Without identity card, no one is allowed to enter the college premises.
3. Students must carry the identity card.
4. In case the identity card is lost, a duplicated card will be issued only after an F.I.R. is registered with the nearest police station and an original copy of the FIR appended with such request.
6. If a student is found not having his/her identity card, He/she will be
7. fined Rs 100/-.

38. LEAVE RULES

1. Leave can be granted to the student only on particular leave form, which is available in the office, but his /her Parent or Guardian must sign it.
2. At a time, maximum five days leave will be granted.
3. The concerned teacher must sanction leave application.
4. A medical certificate / Registration Slip must accompany leave because of illness of more than 10 days.
5. Student, who represent college in various inter-college games, youth festivals or other competitions, shall have to get their leave sanctioned from the Principal and noted by the subjects teachers concerned before their departure for the event.
6. No leave will be granted during Minor Tests.

39. STUDENT SUPPORT CELLS

1. Internal Quality Assurance Cell (IQAC)

As per National Assessment and Accreditation Council (NAAC) guidelines every accredited institution should establish an Internal Quality Assurance Cell (IQAC) as a post-accreditation quality sustenance measure. Since quality enhancement is a continuous process, the IQAC becomes a part of the institution's system and works towards realization of the goals of quality enhancement and sustenance. Keeping in view the guidelines of NAAC, affiliating university and Govt. of Himachal Pradesh, this cell is working to develop a quality system for

conscious ,consistent and catalytic programmed action to improve the academic and administrative performance of the College. The cell also works to promote measures for institutional functioning towards quality enhancement through internationalization of quality culture and institutionalization of best practices.

2. Career Counselling and Placement Cell

With the objective of providing timely information to the students regarding various career opportunities, a carrier guidance cell is functioning in the college. A team of dedicated teachers collects the information from various sources and disseminates the same display on the noticeboard and through personal contact. All interested students are advised to read display edinformation regularly.The placement cell plays a crucial role in locating job opportunities for under-graduates andpost-graduates passing out from the college by keeping in touch with reputed firms andindustrial establishments. The placement cell operates round the year to facilitate contactsbetween possible recruiters/companies and graduates. The number of students placed throughthe campus placement drives/interviews is continuously rising. On invitation, many reputedindustries visit the college to conduct interviews. This cell aims to develop the students to meetthe industries recruitment process as well as to motivate students to develop technicalknowledge and soft skills in terms of career planning, goal setting and aspire for higher studiesand guiding them to take competitive exams.

3. Women Cell

This cell has been constituted to achieve the objective of gender quality by making the girlsaware of their right and duties. *Gender disparity* manifests itself in various forms and theunderlying causes for the discrimination are related to social and economic structure, which isbased on informal and formal norms and practices. The cell frequently organizes interactivesessions with students to get an insight into women- specific problems, which need to beaddressed on priority basis for emancipation of women.

4. Co-Curricular Activities Cell

Besides preparing students to participate in the competitions outside the college like youthfestival, Inter-College Competitions, the members of the respective committees will encourageand guide them to take part in the celebration of important occasions like; Independence Day,The Science and Technology Day, Himachal Day, Hindi Divas and Teacher's Day etc.

5. Grievances Redressal Cell

Student's central Association advisory committee comprising of teachers of different facultieshave been constituted. The students can approach for their grievances and get them resolvethrough this committee.

40. Parents Teachers Association

The Parents Teachers Association of the college plays pivotal role in developmental activities. The Executive body of PTA is constituted every year in the month of July.

PTA GC Telka for Session 2025-26

Sr. No	Name	Designation
1	Sh. Jaram Singh	President
2	Sh. Ghinder Singh	Vice President
3	Sh. Nidhiya Ram	Joint Secretary
4	Sh. Suresh Kumar	Treasurer

Institutional Calendar

- | | |
|---|--------------------------|
| 1. Submission of admission forms for 1 st year | 01/06/2026 to 19/06/2026 |
| 2. Pre-admission counselling of students | 13/06/2026 to 19/06/2026 |
| 3. Fee to be deposited | 21/06/2026 to 27/06/2026 |

4. Orientation for 1 st Year Students	28-30 June 2026
5. Admission of other UG classes on Roll on basis	01/06/2026 to 19/06/2026
6. Fee to be deposited	12/06/2026 to 23/06/2026
7. Post admission counselling, online submission Of scholarship forms and student feedback	24-30 June 2026
8. Regular Teaching W.e.f. 01/07/2026	
9. Parent/Teachers Association General Meeting 2026 (To elect PTA Executive)	1 st Week of August
10. Independence Day Celebration	15/08/2026
11. Teacher's Day Celebration	05/09/2026
12. Hindi Diwas	14/09/2026
13. Festival Break	18/10/2026 to 22/10/2026
14. Annual Athletic Meet	3 rd week of November, 2026
15. Red Ribbon Day/AIDS Day	01/12/206
16. House Exam	1 st Week of December 2026
17. Diwali Break	06/11/2026 to 10/10/2026
18. Winter Break	01/01/2027 to 04/02/2027
19. Rovers & Rangers Foundation Day	22/02/2026
20. Women's Day	08/03/2027
21. Annual Prize Distribution Function	2 nd Week of Feb. 2027
22. Annual Examination	April 2027

*Calendar is Tentative

Govt. Degree College Telka Distt. Chamba H.P.
BA/B.Com -1ST Year (1st & 2nd Semester)
FEES AND FUNDS RATES (as per Govt. Notification 2010)
 Academic Session 2026-27

1. GOVT. ACCOUNT FEES			
A. MONTHLY CHARGES		Boys	Girls
TUITION FEES(BOYS)	Rs.50/-PM	600	-----
LATE PAYMENT OF DUES	Rs.1/-PER DAY		
1. Total		600	Nil
B. ANNUAL CHARGES			
ADMISSION/RE-ADMISSION FEES	25/-	25	25
RE-ADMISSION FEE 1 ST TIME	Rs.100/-		
RE-ADMISSION FEE 2 ND TIME	Rs.200/-		
LATE ADMISSION/Per Day	Rs. 10/-		
2. Total		25	25
Govt. Account Fees Total (1+2)		625/-	25/-
2. HPU ANNUAL CHARGES			
UNIVERSITY DEVELOPMENT FEE (1 st to 3 rd Year Students) (Vide HPU Notification No 5-25/2013-HPU (Acad.)-(Vo-II), Dated 12/05/2026	500/-(GEN.)& 250/-(IRDP/BPL)	500 250 (IRDP/BPL)	500 250 (IRDP/BPL)
REGISTRATION FEE (FROM 1 ST SEMESTER STUDENTS ONLY)	Rs. 200.00 HP BOARD/ 400 .00 OTHER BOARDS	Online Regn.	Online Regn.
UNIVERSITY MIGRATION FEE (if any)	500/-	Online mode	Online mode
Continuation fee for 2nd/3 rd Year students	10/-		
UNIVERSITY SPORTS FEE (Vide HPU Notification NO6/1996-97-HPU (Sports), Dated 28/08/2025	100/-	100	100
YOUTH WELFARE FEE (Vide HPU Notification NO6/1996-97-HPU (Sports), Dated 28/08/2025	100/-	100	100
HOLIDAY HOME FEE	1/-	1	1
HPU ANNUAL CHARGES TOTAL		701/- 451/-(IRDP/BPL)	7 01/- 451/- (IRDP/BPL)
3. COLLEGE ANNUAL CHARGES (NON-REFUNDABLE)			
HOUSE EXAMINATION FUND (as per the Govt. notification December 2013)	Rs.40 (Annual) Rs.40/-SEMESTER wise Total=80/-	40/- for Ist Sem.+ 40/- 2 nd Sem. Total=80	40/- for Ist Sem.+ 40/- 2 nd Sem. Total=80
MEDICAL FUND	Rs.6/-	6	6
CAMPUS DEV. FUND	Rs.10/-	10	10
BOOK REPLACEMENT FUND	Rs.25/-	25	25
FURNITURE REPAIR/REPLACEMENT FUND	Rs 10/-	10	10
I.CARD FUND	10/-	10	10
MAGAZINE FUND	50/-	50	50
NCC FUND (if NCC Unit is allotted)	10/-	--	--
STUDENT AID FUND	2/-	2	2
CULTURAL ACTIVITIES FUND	20/-	20	20
COMPUTER AND INTERNET FACILITY FUND	20/-	20	20

DUPLICATE I. CARD (ONLY ON STUDENT REQUIREMENT)	20/-		
Red Cross Fund (As per the Govt. notification 2010)	40/-	40	40
COLLEGE ANNUAL CHARGES (NON-REFUNDABLE) Total (EXCEPT NCC FUND)		273/-	273/-
4.COLLEGE ANNUAL CHARGES (REFUNDABLE)			
LIBRARY SECURITY FUND (Details of fees and funds for the session 2015-16 received from auditor)	100/-(only New Admission)	100	100
COLLEGE ANNUAL CHARGES (REFUNDABLE) TOTAL		100	100
5. COLLEGE MONTHLY CHARGES			
Amalgamated Fund	25/-	300	300
Sports Fund	20/-	240	240
Building Fund	10/-	120	120
ROVER AND RANGERS FUND	5/-	60	60
Computer Practical (Commerce & Math Students)	15/-	180	180
COLLEGE MONTHLY CHARGES TOTAL		720/- (FOR BA) 900/-(FOR B.COM)	720/- (FOR BA) 900/-(FOR B.COM)
Grand Total of 1 to 5	For BA 1st Year	2419/- (GEN) 2169/-(IRDP/BPL) (Boys)	1819/- (GEN) 1569/- (IRDP/BPL) (Girls)
Grand Total of 1 to 5	For B.Com 1st Year	2599/-(GEN) 2349/-(IRDP/BPL) (Boys)	1999/- (GEN) 1749/- (IRDP/BPL) (Girls)

BA/B.Com -2nd and 3rd Year
FEES AND FUNDS RATES (as per Govt. Notification 2010)
 Academic Session 2026-27

UG Course Name	Boys	Girls
For BA 2 nd and 3 rd Year (including Continuation fee & exempt Library Security Fund and house exam fund only Rs. 40/-)	2289/- (Gen) 2039/- (IRDP)	1689/-(Gen) 1439 (IRDP)
For B.Com 2 nd (including Continuation fee & Com. Pract. Fund & exempt Library Security Fund and house exam fund only Rs. 40/-)	2469/-(Gen) 2219 (IRDP)	1869/-(Gen) 1619 (IRDP)
B.Com 3 rd Year (including Continuation fee)	2289/- (Gen) 2039/- (IRDP)	1689/-(Gen) 1439 (IRDP)

***Note: -

1. PTA Fund =600/- (Vide PTA Meeting Page No (23) on dated 14/05/2026

Fee Clerk prepared by

Checked by

Principal

Fee Detail 1st Installment & 2nd Installment Detail session-2026-27

UG Course Name	Boys (1 st Installment)	2 nd Installment	Girls (1 st Installment)	2 nd Installment
BA 1st Year	1719/- (Gen) 1469/- (IRDP/BPL)	700/-	1419/- (Gen) 1169/- (IRDP/BPL)	400/-
B.Com 1st Year	1809/- (Gen) 1559/- (IRDP/BPL)	790/-	1509/- (Gen) 1259/- (IRDP/BPL)	490/-
BA 2 nd (including Continuation fee and Exempt Library Security)	1629/- (Gen) 1379/- (IRDP/BPL)	660/-	1329/- (Gen) 1079/- (IRDP/BPL)	360/-
B.Com 2 nd (including Continuation fee & Comp. Pract. fund and Except Library Security Fund	1719/- (Gen) 1469/- (IRDP/BPL)	750/-	1419/- (Gen) 1169/- (IRDP/BPL)/-	450/-
BA 3 rd Year (including Continuation fee and Exempt Library Security)	1629/- (Gen) 1379/- (IRDP/BPL)	660/-	1329/- (Gen) 1079/- (IRDP/BPL)/-	360/-
B.Com 3 rd Year (including Continuation fee and Exempt Library Security)	1629/- (Gen) 1379/- (IRDP/BPL)	660/-	1329/- (Gen) 1079/- (IRDP/BPL)/-	360/-

***Note: - PTA Fund =300/- (for all classes 1st Instalment) & Rs. 300/- (2nd Instalment)
Total=600/-

Fee Clerk prepared by

Checked by

Principal

Note:

- No fees/funds will be charged from students with special needs with more than 40 percent disability upon the production of medical certificate in compliance with DHE, HP letter No. EDN-H(8)B(15)-HPU-15/2013 dated 01 February 2020.
- The above fees and funds are subject to change as per HPU/HP Government instructions.

GOVERNMENT DEGREE COLLEGE TELKA

TEACHING STAFF



ALL TEACHING & NON-TEACHING STAFF





RAGGING: A PUNISHABLE OFFENCE

PROHIBITION OF RAGGING UNDER H.P. EDUCATIONAL INSTITUTIONS ACT (PROHIBITION OF RAGGING ACT, 2009) defines 'Ragging' as doing any act, by disorderly conduct, to a student of an educational institution, which causes or is likely to cause physical or psychological harm or raising apprehension or fear or shame or embarrassment to the student. Such disorderly conduct includes, teasing or abusing or playing practical jokes on or causing hurt to such students or asking a student to do any act or perform something which such student, will not be willing to do in the ordinary course.

A student who commits the offence of ragging shall be punishable with imprisonment for a term which may extend to three years. He/She may be liable to a fine which may extend to Rs. 50,000 or both.

If a student is convicted of the charges of committing, abetting, participating or propagating ragging, he shall be dismissed from the college and such student will not get admission in other colleges for a period of three years from the date of his dismissal from the college.

TOLL FREE

UGC HELP LINE 1800-180-180-5522

Use of mobile phones is strictly prohibited in class rooms and the campus as per Government instructions. Strict action will be taken against the defaulters. Mobile phone can be used only in the canteen and the common room.

Toll Free No. Anti Ragging – 1800-180-5522

Help Line Number

Dr. Virender Singh(Principal)- 8219123057

Dr. Kehar Singh - 9418365215

-9459229571

Mr. Rahul Kanwar- 9736783909

Mr. Rahul Mehra- 9817259209

SDPO Salooni:-

Mr. Ranjan Sharma – 01896233288

SP Chamba:-

Mr. Abhishek Yadav- 01899222242, 225899